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# REGISTRATIONS EXPLAINED

## FULL STUD BOOK – Main Section Class 1:

Only animals by a SHB(GB) Graded Stallion, currently registered for the year of covering **AND** out of a SHB(GB) Graded Mare are eligible for registration in the Full Stud Book.

If only one parent is graded with SHB(GB) please apply for the Auxiliary Stud Book. However, progeny foaled in the UK out of an SHB(GB) Graded Mare sired by a stallion standing abroad that fulfils the SHB(GB) criteria for a Foreign Graded Stallion will be eligible for registration in the Full Stud Book, providing a DNA profile is available for the sire to allow for parentage verification of the offspring. We will also require the sire to be registered on our Supplementary Breeding Register (see rules below for Breeding Register).

Only horses whose adult height will exceed 14.2hh/148cm are eligible for registration.

**Full Stud Book applications must be accompanied by:**

- a) a fully completed Application Form.
- b) A SHB(GB) identification chart completed by a veterinary surgeon, no other charts will be accepted. Since October 2020 it has been a legal requirement in the United Kingdom for all horses to be microchipped. Please include details of your horse's microchip on your identification chart in the space provided.
- c) a SHB(GB) or other official breed society covering/artificial insemination certificate, or an artificial insemination certificate issued by a veterinary surgeon.
- d) a hair sample from the animal to be registered for DNA testing. A DNA sample should be taken by a veterinary surgeon and contain at least 30 – 40 hairs, pulled not cut, from the mane or tail (or both). The hair should be free from all grooming products. The sample must be sealed in an unused bag and clearly labelled. If the laboratory is unable to obtain a DNA profile from the hair sample and a second sample is required, a second fee of £66 will be payable.

All foal registrations **must** be received in the SHB(GB) office by **30 November** in the year of birth.

Passports issued to animals over one year of age will be stamped as 'Duplicate'.

**FEES:**

Foals registered before 1 December in the year of their birth **£55**

Horses registered after 1 December in the year of their birth **£100**

DNA fee (per sample) **£66**

If you would like your documents returned by Royal Mail Special Delivery, please include an additional **£15**. If you do not choose this service your passport will be returned by second class post and will not be tracked.

**DISCOUNTS AVAILABLE ON REGISTRATION FEES:**

15% discount on registration fees is available to individual owners when registering 3-4 horses

20% discount on registration fees is available to individual owners when registering 5 plus horses

Discounts are not available on DNA fees. All fees include VAT @ 20%.

## AUXILIARY STUD BOOK – Main Section Class 2:

Only animals by a SHB(GB) Graded Stallion currently registered for the year of covering **OR** out of a SHB(GB) Graded Mare are eligible for registration in the Auxiliary Stud Book.

If the sire and dam are both graded with SHB(GB) please apply for the Full Stud Book.

The parent not graded with SHB(GB) must be registered in the main section of another official breed society and a covering certificate from that society must be provided, together with official verification of breeding. If the parent not graded with SHB(GB) is not in the main section of another official breed society, we will require it to be Overstamped or registered on the Supplementary Breeding Register (see rules below for Overstamp/Breeding Register).

The progeny of SHB(GB) Graded Mares by unregistered stallions will not be eligible for the Auxiliary Stud Book and should be registered on the Foundation Stud Book or ID Only.

Only horses whose adult height will exceed 148cm (14.2hh) are eligible for registration.

### **Auxiliary Stud Book applications must be accompanied by:**

- a) a fully completed Application Form.
- b) a SHB(GB) identification chart completed by a veterinary surgeon, no other charts will be accepted. Since October 2020 it has been a legal requirement in the United Kingdom for all horses to be microchipped. Please include details of your horse's microchip on the identification chart in the space provided.
- c) a SHB(GB) or other official breed society covering/artificial insemination certificate, or an artificial insemination certificate issued by a veterinary surgeon. Animals conceived by artificial insemination must have their parentage verified by DNA profiling. Please note, we do **not** test to one parent only.
- d) a copy of the dam's passport showing her breeding if she is not registered with SHB(GB). Only breeding shown on an official breed society passport can be recorded.

- e) a copy of the sire's breeding obtained from an official breed society if he is not registered with SHB(GB). Only breeding shown on the passport or breed society documentation can be recorded.
- f) a hair sample from the animal to be registered for DNA testing. A DNA sample should be taken by a veterinary surgeon and contain at least 30 – 40 hairs, pulled not cut from the mane or tail (or both). The hair should be free from all grooming products. The sample must be sealed in an unused bag and clearly labelled. If the laboratory is unable to obtain a DNA profile from the hair sample and a second sample is required, a second fee of £66 will be payable.

All foal registrations **must** be received in the SHB(GB) office by **30 November** in the year of birth.

Passports issued to animals over one year of age will be stamped as 'Duplicate'.

#### **FEES:**

Foals registered before 1 December in the year of their birth **£55**

Horses registered after 1 December in the year of their birth **£100**

DNA fee (per sample) **£66**

Documents returned by Royal Mail Special Delivery **£15**. If you do not choose this service your passport will be returned by second class post and will not be tracked.

#### **DISCOUNTS AVAILABLE ON REGISTRATION FEES:**

15% discount on registration fees is available to individual owners when registering 3-4 horses

20% discount on registration fees is available to individual owners when registering 5 plus horses

Discounts are not available on DNA fees. All fees include VAT @ 20%.

### **FOUNDATION STUD BOOK – Main Section Class 3:**

Horses that are not eligible for Full or Auxiliary Studbook registration, are eligible to apply for the Foundation Stud Book passport providing their adult height will exceed 148cm (14.2hh).

Both parents (neither of which will be SHB graded) must be registered on Supplementary Breeding Register or over stamped with SHB(GB). Breeding can be recorded for natural covering with Breed Society Covering Certificate or AI must be via DNA testing. If the aforementioned criteria is not met then the equine cannot be registered on the Foundation Stud Book and must be registered ID Only within the Supplementary section.

- **Foundation Stud Book applications must be accompanied by:**
- A covering/artificial insemination certificate issued by an official breed society, or an artificial insemination certificate issued by a veterinary surgeon is provided.
- Horses conceived by artificial insemination must be parentage verified by DNA if any breeding is to be recorded.
- Lineage of the sire and dam will only be recorded if a copy of the dam's passport, which must have been issued by an official breed society (if not registered with SHB) is provided, together with a copy of the Sire's breeding which must have been issued from an official breed society (if not registered with SHB) is also provided.
- Only breeding shown on the passport or breed society documentation can be recorded.
- If an official covering/artificial insemination certificate cannot be provided, the breeding can be established and recorded if the horse has its parentage verified by DNA testing. If SHB(GB) does not already hold the DNA profiles of the sire and/or dam, hair samples must be submitted, together with a hair sample from the horse to be registered. The cost is £66 per DNA sample, together with the parentage verification fee of £65. These costs are to be added to the Identity Registration fee. Please note that we will **not** DNA test to one parent only. A DNA sample should be taken by a veterinary surgeon and contain at least 30 - 40 hairs, which must be pulled not cut from the mane or tail (or both). The sample must be sealed in an unused bag and clearly labelled. If the laboratory is unable to obtain a DNA profile from the hair sample and a second sample is required, a second fee of £66 will be payable.

The SHB(GB) identification chart **must** be completed by a veterinary surgeon – no other charts will be accepted. Since October 2020 it was made a legal

requirement in the United Kingdom for all horses to be microchipped. Please include details of your horse's microchip with this application. The passport will state 'age of horse not verified' unless the animal is identified by a Veterinary Surgeon whilst still on its dam. Passports that are issued to animals over one year of age will be stamped as 'Duplicate'.

#### **FEES:**

Foals registered before 1 December in the year of their birth **£55**

Horses registered after 1 December in the year of their birth **£100**

DNA fee (if applicable) **£66 per sample**

Parentage Verification Fee (if applicable) **£65**

If you would like your documents returned by Royal Mail Special Delivery please include an additional **£15**. If you do not choose this service your passport will be returned by second class post and will not be tracked.

#### **DISCOUNTS AVAILABLE ON REGISTRATION FEES:**

15% discount on registration fees is available to individual owners when registering 3-4 horses

20% discount on registration fees is available to individual owners when registering 5 plus horses

Discounts are not available on DNA fees. All fees include VAT @ 20%.

## **OVERSTAMPING AN EXISTING PASSPORT:**

### **Mares & Stallions – Main Section Class 4 Overstamp Geldings – Supplementary Overstamp**

To comply with the law which came into effect on 1 January 1998, making it an offence for any horse born after that date to be in possession of more than one passport, the Society has obtained the necessary permissions to overstamp existing passports issued by DEFRA or EU approved organisations, subject to them including an identification chart completed by a veterinary surgeon. If your passport does not have a markings chart completed by a veterinary surgeon, you will need to download an Identification Chart from our website and arrange for this to be completed. This must then be forwarded with your

application and your horse's passport. We require the actual passport for over stamping, copies are not acceptable.

SHB (GB) cannot over stamp passports if the passport has not been correctly transferred into the current owner's name. You must send the passport to the relevant Passport Issuing Organisation for updating before sending it to us.

Your horse will be registered with the name that is within the passport, changes of name are not permitted.

Since October 2020 microchipping of all horses was made a legal requirement in the United Kingdom, we are therefore unable to over stamp a passport unless your horse has been microchipped and details of the chip are recorded within the passport.

#### **FEES:**

**Overstamp Fee £50** plus an additional **£15** if you would like your passport returned to you by Royal Mail Special Delivery tracked post. If you do not choose this service your passport will be returned by second class post and is not tracked.

We can offer a Fast Track Service on over stamping. For an additional **£45** added to the over stamp fee, turnaround will be within 2 working days, provided all paperwork is received correctly completed and the correct payment is received at the same time. We would strongly advise sending your passport via tracked post. All fees include VAT @ 20%.

### **LOWER HEIGHT REGISTER – Mains Section Class 5:**

For equines who would have been eligible for the Main Section, classes 1,2 or 3 but not big enough to meet the standard height criteria.

#### **FEES:**

Foals registered before 1 December in the year of their birth **£55**

Horses registered after 1 December in the year of their birth **£100**

DNA fee (per sample) **£66**

Documents returned by Royal Mail Special Delivery **£15**. If you do not choose this service your passport will be returned by second class post and will not be tracked.

## **ID ONLY – Supplementary Section:**

For horses that do not meet the criteria for classes 1-5 inclusive in the Main Section.

No Zootechnical certificate will be issued.

Pedigree or partial pedigree can be recorded.

All breeding will be recorded as **unknown** unless:

- A covering/artificial insemination certificate issued by an official breed society, or an artificial insemination certificate issued by a veterinary surgeon is provided.
- Horses conceived by artificial insemination must be parentage verified by DNA if any breeding is to be recorded.
- Lineage of the sire and dam will only be recorded if a copy of the dam's passport, which must have been issued by an official breed society (if not registered with SHB) is provided, together with a copy of the Sire's breeding which must have been issued from an official breed society (if not registered with SHB) is also provided.
- Only breeding shown on the passport or breed society documentation can be recorded.
- If an official covering/artificial insemination certificate cannot be provided, the breeding can be established and recorded if the horse has its parentage verified by DNA testing. If SHB(GB) does not already hold the DNA profiles of the sire and/or dam, hair samples must be submitted, together with a hair sample from the horse to be registered. The cost is £66 per DNA sample, together with the parentage verification fee of £65. These costs are to be added to the Identity Registration fee. Please note that we will **not** DNA test to one parent only. A DNA sample should be taken by a veterinary surgeon and contain at least 30 - 40 hairs, which must be pulled not cut from the mane or tail (or both). The sample must be sealed in an unused bag and clearly labelled. If the

laboratory is unable to obtain a DNA profile from the hair sample and a second sample is required, a second fee of £66 will be payable.

The SHB(GB) identification chart **must** be completed by a veterinary surgeon – no other charts will be accepted. Since October 2020 it was made a legal requirement in the United Kingdom for all horses to be microchipped. Please include details of your horse's microchip with this application. The passport will state 'age of horse not verified' unless the animal is identified by a Veterinary Surgeon whilst still on its dam. Passports that are issued to animals over one year of age will be stamped as 'Replacement'.

#### **FEES:**

Identity Registration fee **£50**

DNA fee (if applicable) **£66 per sample**

Parentage Verification Fee (if applicable) **£65**

If you would like your documents returned by Royal Mail Special Delivery please include an additional **£15**. If you do not choose this service your passport will be returned by second class post and will not be tracked.

#### **DISCOUNTS AVAILABLE ON REGISTRATION FEES:**

15% discount on registration fees is available to individual owners when registering 3-4 horses

20% discount on registration fees is available to individual owners when registering 5 plus horses

Discounts are not available on DNA fees. All fees include VAT @ 20%.

### **BREEDING REGISTER – Supplementary Section:**

Database records of breeding parents where passport isn't overstamped.

#### **Breeding register applications must be accompanied by:**

- Copies of passport pages: Front page including name and UELN, pedigree page & ownership page.
- Letter/email giving permission for SHB(GB) to record the details above.  
Free of charge.

## **ANNUAL SHOW HUNTER REGISTRATION:**

This is an annual registration for horses that are competing in lightweight, middleweight, heavyweight, small, working and ladies hunter classes that are qualifiers for the Royal International Horse Show.

All Show Hunters must either have a Sport Horse Breeding of Great Britain passport or have their passport over stamped by SHB(GB) before they can be registered onto the Annual Show Hunter Registration.

The owner(s) and **all** riders of the horse must become full members of the Society. Membership runs from 1 January to 31 December.

Entry to the Show Hunter Register is restricted to mares and geldings 4 years old or over, whose height exceeds 148cm (approx. 14 hands 2 ins), with the exception of working hunter classes where stallions can compete (all stallions must have a red, white and blue ribbon displayed in their tail).

Please refer to the Rules and Regulations on our website for further information on showing your horse.

### **FEES:**

Show Hunter Registration **£60**.

Full Membership **£105**.

Please note that direct debit mandates need to be set up by 1 December in order to pay for membership renewals in January of the following year. Direct debit mandates can be downloaded from our website. Please note that direct debits can only be used to pay for owner/rider memberships.

Late Renewal Fee **£135** this applies to all membership renewals received after 31 March in the current showing year.

Overstamp Fee **£50** (if applicable).

## **DAY TICKET APPLICATION:**

If you are unsure whether you want to apply for annual show registration and membership, you can purchase a maximum of 2 Day Tickets per year. This

entitles you to compete at a maximum of 2 qualifying shows in the year. This registration covers owner and rider membership, together with the show hunter registration for the horse.

Along with your Day Ticket Application you must supply a copy of the pages from your horse's passport showing your horse's name, passport number, date of birth, lineage, breeder and ownership details.

Should you qualify for the Royal International Horse Show on a Day Ticket, you must apply for full annual membership for the owner/rider and horse by completing and submitting to the Society's office Membership and Show Registration application forms. Applications must be received in this office within 14 days from the day you qualified in order for your qualification to be validated. If your horse does not have a passport issued by SHB(GB) you will also need to have your horse's passport overstamped.

Please refer to the Rules and Regulations on our website for further information on showing your horse.

#### **FEES:**

Day Ticket **£45** each.

### **MEMBERSHIP:**

Membership to SHB(GB) runs from 1 January to 31 December.

Full Membership **£105**.

Please note that direct debit mandates need to be set up by 1 December in order to pay for membership renewals in January of the following year. Direct debit mandates can be downloaded from our website.

Late Renewal Fee **£135** this applies to all membership renewals received after 31 March in the current showing year.

Life Membership **£1320**.

Corporate Membership **£550** – There must be a nominated current member as the main contact.

Non-Competing Judge Membership **£66**.

Supporter Membership – this is strictly a non competing, non judging membership **£66**

In Hand Membership – for all owners/handlers of in hand horses to be shown in the current season (who are not members in any other category)  
**No Charge.**

## **CHANGE OF OWNERSHIP:**

For all horses issued with a Sport Horse Breeding of Great Britain or Scottish Sport Horse passport.

### **HORSE PASSPORT LEGISLATION**

Under the Legislation, new owners are required to record their ownership with their Passport Issuing Organisation (PIO) within 30 days of acquisition of the horse. It is an offence not to do so.

An Authorisation of Change of Ownership Form can be downloaded from our website. The current owner must complete the form at the time of sale and give to the new owner, together with the passport to enable them to transfer the ownership.

The new owner needs to return this form or a signed receipt, together with the horse's passport and the transfer of ownership fee.

In the event that a horse has previously been sold and not re-registered into the ownership of the person you have purchased the horse from. Please return the horse's passport to this office, together with your full name, address and date you purchased the horse, and the fee as stated above. We will write to the last registered owner on your behalf and ask them to confirm the sale of the horse by requesting that they sign a transfer of ownership form. Please note that we give them 14 days from the date of our letter to reply to us, after which time the passport will be amended with your details.

### **FEES:**

Transfer of Ownership Fee **£50.**

If you would like your documents returned by Royal Mail Special Delivery please include an additional **£15**. Please note, If you do not choose this service your passport will be returned by second class post and will not be tracked. We are able to offer a Fast Track service on transfer of ownership. For an additional **£45** added to the transfer fee, turnaround will be within 2 working days. Please note we are only able to provide this service if the transfer form has been signed by the **last registered owner** and the correct payment and passport are received at the same time.

## **CHANGE OF ADDRESS:**

For all horses issued with a Sport Horse Breeding of Great Britain or Scottish Sport Horse passport.

Please advise us of any change in address by completing a Change of Address Form available from our website.

Please send this form with your passport to enable us to update our records and the passport.

### **FEES:**

If the passport is rivet bound and complies with current DEFRA legislation, the fee for updating your address is **£17**.

If the passport is older and does not comply with current DEFRA legislation or is damaged, the fee for updating and replacing the passport is **£50**.

If you would like your passport returned by Royal Mail Special Delivery please include an additional **£15**. If you do not choose this service your passport will be returned by second class post and will not be tracked.

## **GELDING CERTIFICATE:**

If your passport was issued to your horse when he was a colt/stallion and he is now gelded, your passport should be returned to the SHB(GB) office for amendment.

Please download a Gelding Certificate from our website and return with your passport.

### **FEES:**

No fee payable if your passport is rivet bound and contains the page marked as *Section I – Part C – Castration, verification of the description, recording in database.*

If the passport is older and does not contain this page the fee for updating and replacing the passport is **£50**.

If you would like your passport returned by Royal Mail Special Delivery please include an additional **£15**. If you do not choose this service your passport will be returned by second class post and will not be tracked.

### **MICROCHIP:**

Since October 2020 microchipping of all horses was made a legal requirement in the United Kingdom.

If your horse has been issued with a SHB(GB) or Scottish Sport Horse passport and has since had a microchip/transponder inserted, SHB(GB) **must** be notified.

Please complete a Notification of Implant of a Microchip/Transponder form available to download from our website and forward with the fee of **£5**. If you would like your passport returned by Royal Mail Special Delivery please include an additional **£15**. If you do not choose this service your passport will be returned by second class post and will not be tracked.

### **NAMING:**

Foals may be registered un-named and named at a later date for the fee of **£50**. Once named the name may not be changed under any circumstances.

If using a prefix or suffix, please note that this must be registered with the Central Prefix Register for use with this Society. Affixes are only for use by breeders on their homebred stock and cannot be used on purchased animals. An

affix denotes a word that is used before or after a horse's name that may be, for example, part of a name or address, a place name or a made-up word. If you are in doubt regarding the name you have chosen, please contact the Society before sending in your application. Applications that include an unregistered affix or an affix that is currently registered by another breeder will be returned.

Applications to register a prefix should be made to SHB(GB). New affixes are **£60** and to extend an existing affix for use with Sport Horse Breeding is **£25**.

If an application includes a name that is already in use, a roman numeral will be added as appropriate.

The Society reserves the right to refuse to register a name which may cause offence.

## **RESCINDING OF PASSPORT:**

In certain cases there is a DEFRA approved procedure in place for the rescinding of ID only passports in favour of a breed society passport. Full details and costs are available from the SHB(GB) office.

## **OWNERSHIP OF DOCUMENTS:**

All passports and certificates issued by the Society remain its property and must be returned to the Society on demand.

## **LEGISLATION:**

Horse passport regulations state that all owners must obtain a passport for each horse they own (including ponies, donkeys, and other equidae).

All 'late' registrations will be issued with either a duplicate or replacement passport in line with the DEFRA minimum operating standards for Passport Issuing Organisations.

Other adult horses not previously issued with a passport should also be microchipped and their passports will be signed as not intended for the food chain.

Only Veterinary Surgeons can implant a microchip into a horse and they must check the animal for an existing microchip prior to implantation and any evidence that a microchip has been removed. Where an existing microchip is found SHB(GB).will try and establish where the horse is registered. The owner may also be required to carry out their own checks. If the horse is registered with another Society the owner will be referred to that organisation. If the identity of the horse cannot be established SHB(GB) will issue a passport which will be stamped “**Replacement**” and the horse will be declared as not intended for human consumption. In the event of any SHB(GB) passport being lost a “**Duplicate**” will be issued and the horse will be declared as not intended for human consumption.

If the passport is not available or the vet does not know whether or not the horse is eligible for entry into the food chain the vet should not administer drugs not authorised for food producing animals and must use an alternative product.

Owners and keepers with primary responsibility (a person who takes care of the animal on a day to day basis, e.g. Full Livery, Racehorse trainers, etc) must ensure that their horses are correctly identified and be able to produce the passport without delay in the event of an inspection.

Only owners can apply for a passport.

The passport must accompany the horse at all times unless stabled or at pasture or moved on foot when the passport can be made available within 3 hours.

When a horse passes away, the owner must send the passport back to the PIO to be recorded within 30 days – the passport may be returned to the owner once the process is completed if requested. If the passport is not available when the vet is in attendance - the owner is responsible for ensuring that the drugs administered are recorded on the passport.

Failure to comply with the legislation is punishable by a fine of up to £5000.

For further information please visit the Defra website.

The Society will enter into the stud book, animals of the same breed, line or cross that are eligible for entry under the Society's breed criteria, without discrimination on account of their country of origin.

## **PROGENY OF COLTS:**

Animals sired by colts aged 2, 3 or 4 at the time of covering, that grade with SHB(GB) within 18 months of the covering, can be registered into the stud book providing the parentage is verified by DNA and the animal is identified as a foal while still on it's dam and the parentage verification fee is paid in addition to the registration and DNA fees. The fact that a colt has been issued with a passport does not constitute a Stallion Registration or Licence. Colts three years old or over must be brought forward for Grading in order to be registered as a breeding stallion and issued with covering certificates.

## **UPDATING DOCUMENTS:**

Where a passport has already been issued and is then returned either with the correct paperwork for breeding to be added or with hair samples for DNA testing, an administration fee of **£50** will be payable in addition to any DNA fees and the parentage verification fee.

## **ARTIFICIAL INSEMINATION:**

All animals conceived by AI must be parentage tested to both parents in order for breeding to be recorded, even if registered on the Identity Record. If the profiles are not already on record with SHB(GB), DNA samples will be required for sire, dam and offspring and the cost will be £60 per sample.

## **EMBRYO TRANSFER:**

Foals that are the result of embryo transfer **must** be parentage verified to the sire and the donor mare.

The registered owner of the donor mare will be recorded as the breeder unless the Society is notified otherwise. A hair sample will be required from the recipient mare which will be held and only analysed in the event of the foal failing its parentage test.

## **AMENDMENT OF RULES:**

The Council of SHB(GB) reserves the right to amend any of the Society's Rules for Registration at any time. Members will be notified via the Society's publications and website.

While these Rules are the normal requirements of the Society the Council reserves the right to make exceptions to the Rules as it sees fit in exceptional circumstances.

In order to comply with Commission Decision 92-353-EEC Sport Horse Breeding of Great Britain declares there will be no discrimination between members.